

IN THE UNITED STATES COURT OF FEDERAL CLAIMS
(Bid Protest)

INDIGO IT, LLC,

Plaintiff,

v.

THE UNITED STATES,

Defendant.

Case No. _____

Judge _____

COMPLAINT

Plaintiff Indigo IT, LLC (“Indigo IT”), by undersigned counsel, hereby submits its Complaint against the United States, and states as follows:

NATURE OF THE ACTION

1. This is a bid protest against the United States, acting through the Department of Defense (“DOD”), Defense Information Systems Agency (“DISA” or the “agency”), arising under Solicitation No. HC1028-15-R-0030 (“Solicitation”), which was for multiple indefinite delivery/indefinite quantity (“ID/IQ”) task order type contracts to provide global information technology (IT) capabilities, attributes, and services under the Encore III suite of contracts. See Exhibit A, Solicitation Excerpts.

2. Relevant to this protest, the Solicitation provided that up to 20 ID/IQ contracts for the Small Business Suite under the Encore III program would be awarded (see Ex. A, Sec. L1.0) and the awards would be based upon best value lowest price technically acceptable evaluation in accordance with Federal Acquisition Regulation (“FAR”) 15.3 (see Ex. A, Sec. M1.1.2).

3. Although Indigo IT’s proposal was rated technically “acceptable” (the highest rating), the agency misevaluated Indigo IT’s cost reimbursable portion of its proposal resulting in

the exclusion of Indigo IT from the range of technically acceptable proposals with the 20 lowest evaluated price.

4. This protest challenges the agency's evaluation of costs for failing to comply with the stated evaluation criteria in the Solicitation and for failing to comply with federal procurement regulations.

5. Indigo IT seeks: (a) a declaration from the U.S. Court of Federal Claims finding DISA's evaluation and award decision arbitrary, lacking a reasonable basis, and contrary to law, (b) an injunction ordering DISA to conduct a lawful evaluation consistent with the Solicitation and Federal Acquisition Regulations, and (c) an award of a contract to Indigo IT as a result of the reevaluation.

PARTIES

6. The Plaintiff is Indigo IT, LLC, a women-owned small business and disadvantaged minority business enterprise serving as a prime contractor. Indigo IT is headquartered in Reston, Virginia, with over 17 years of successful experience in innovative Cloud computing, cyber and information technology security, service operations, and enterprise intelligence solutions. In 2014, Indigo IT was awarded the Small Business Administration National Prime Contractor of the Year for its work supporting DISA.

7. The Defendant is the United States acting through DISA, DOD.

JURISDICTION

8. The United States Court of Federal Claims has jurisdiction over this bid protest action pursuant to the Tucker Act, 28 U.S.C. § 1491(b), as amended, as this bid protest action arises out of a violation of law and regulation in connection with a procurement.

STANDING

9. Indigo IT is an “interested party” under 28 U.S.C. § 1491(b)(1) because it submitted a timely proposal in response to the Solicitation and would have been evaluated as one of the 20 lowest-priced, technically acceptable offerors eligible for award had the agency complied with the Solicitation and federal procurement regulations in conducting its cost evaluation.

10. Instead, DISA arbitrarily applied a cost realism analysis to review Indigo IT’s proposed Government and Contractor CR labor category rates that violated the requirements of the Solicitation and FAR 15.404-1(d). As a result of the unreasonable and improper evaluation, Indigo IT’s Total Evaluated Price was unjustifiably inflated resulting in an improper denial of a contract to Indigo IT and participation in the Encore III program.

STATEMENT OF FACTS

The Solicitation

11. The Solicitation was issued by DISA on March 2, 2016. Ex. A, at pg. 1.

12. As is relevant to this protest, the Solicitation anticipated the award of up to 20 ID/IQ contracts resulting from a set aside for small business concerns. Id. at Sec. L1.0.

13. The Solicitation advised that “[a]wards will be made to offerors whose proposal represent[s] the best value in accordance with the evaluation criteria defined in Section M, Evaluation Factors for Award.” Ex. A, Sec. L1.0.

14. After award, the agency anticipated issuing individual task orders to perform 19 performance areas, which form the basis for providing IT solutions, including network engineering, analysis, and support for systems in operational environments of the government customers. See Ex. A, Sec. L2.14.

15. With respect to cost/price, offerors were required to provide in the cost/price volume: (a) price narrative; (b) pricing spreadsheet; ENCORE III pricing proposal; (c) accounting system verification; and (d) uncompensated overtime policy (if applicable). See Ex. A, Sec. L6.2.

16. Offerors were required to provide fully burdened Fixed Price (“FP”) labor rates (inclusive of direct and indirect rate burdens, and profit) and Cost Reimbursement (“CR”) labor rates (inclusive of direct and indirect rates, and 5.5 percent fixed fee) for 116 labor categories identified by the agency for the base year only. See Ex. A, Sec. L6.2.2(b). FP and CR labor rates were required for both Government Site and Contractor Site. Id.

17. Additionally, the Solicitation required that the offerors “provide the detailed labor rate build-up of their proposed FP and CR labor rates to include all formulas and build-up methodology.” Id. at Sec. L6.2.2(e). With respect to CR rates, offerors were required to provide the “pricing methodology and supporting cost information utilized in the development of all CR rates.” Id. at Sec. L6.2.2(h).

Cost Realism Analysis per the Solicitation

18. Per FAR 15.305(a)(1), when the government evaluates a proposal for the award of a cost-reimbursement contract, “evaluations shall include a cost realism analysis to determine what the Government should realistically expect to pay for the proposed effort, the offeror’s understanding of the work, and the offeror’s ability to perform the contract.”

19. The Solicitation provided that the “FP and CR labor rates submitted will be used for determining the total evaluated price for the five year base period and all option periods,” including an additional six-month option. Ex. A, at Sec. L6.2.2(p). In particular, “the Cost/Price team will calculate a total proposed price for each offeror by applying Government estimated

labor hours for each year of contract performance to each offeror's proposed fully burdened FP and CR labor rates for each labor category and both site locations." Id. Sec. M5.

20. The agency was required to "perform a cost realism analysis on the proposed CR labor rates in accordance with FAR 15.404-1(d) to determine the Most Probable Cost for each Offeror." Ex. A, Sec. M5.1.

21. FAR 15.404-1(d)(2)(ii) specifically mandates that "[t]he probable cost is determined by adjusting each offeror's proposed cost, and fee when appropriate, to reflect any ***additions or reductions*** in cost elements to realistic levels based on the results of the cost realism analysis." (emphasis added).

22. Per the Solicitation, the agency's cost evaluation would include averaging the CR labor rates of all completed proposals within the Small Business suite and calculating the standard deviation of the average for each CR rate (e.g., each of the 116 labor categories at both Government Site and Contractor Site). Ex. A, Sec. M5.1.

23. If an offeror's rate for a given labor category was within one standard deviation of the average, the agency would consider that rate to be a realistic rate, subject to cost analysis techniques in accordance with FAR 15.404. Id.

24. After explaining the standard deviation methodology, the Solicitation provided an example of the additional evaluation and potential adjustment that would occur if an offeror's rates were outside one standard deviation of the average.

25. Specifically, the Solicitation provided that "[i]f an offeror's proposed CR labor rate is more than 1 standard deviation below the average for that labor rate, the Cost/Price team will review the submitted supporting documentation at the component level for that rate." Id.

26. After the agency's review, "[i]f it is determined that the supporting documentation supports the realism of the proposed rate, no adjustment will be made to the offeror's rate. If inadequate or no justification is provided by the offeror for any component of that rate. . . the Government will adjust the fully burdened CR Labor rate to be equal to the **average** for purposes of calculating the Most Probable Cost for that offeror." Id. (emphasis in original).

27. Thus, the Solicitation contemplated a review of supporting documentation only for the rate determined to be outside of one standard deviation of the calculated average of all completed offers.

28. The Most Probable Cost for CR labor rates was to be calculated "by applying Government estimated labor hours for each year of contract performance to each offeror's most probable cost labor rates for each labor category at both Government and contractor sites." Id.

Total Evaluated Price Calculation

29. Thereafter, the Total Evaluated Price ("TEP") was to be calculated by adding the total proposed price for the Fixed Price ("FP") portion of the offeror's proposal to the Most Probable Cost for the CR portion of the offeror's proposal. Id. at Sec. M5.3.

30. The Solicitation states that the proposals would be organized by their TEP "from lowest to highest for each suite," and "[u]p to 20 (30 if a competitive range is established) of the lowest evaluated priced proposals for each suite" would be first evaluated by a contracting officer for compliance with other terms and conditions and, if selected, evaluated under non-cost/price factors. Id.

Indigo IT's Proposal

31. On October 21, 2016, Indigo IT submitted its original proposal in response to the Solicitation.

32. In total, 95 small business suite proposals were received in response to the Solicitation, and per the Solicitation, 30 proposals, including Indigo IT, were determined to be in the competitive range.

33. After receiving proposals, the agency conducted discussions with Indigo IT and provided Indigo IT with [REDACTED] related to its proposal.

34. Indigo IT timely responded to each of these requests for information, and on June 20, 2018, Indigo IT submitted its final proposal revisions.

35. By letter dated September 7, 2018, the agency notified Indigo IT that it had not been selected for award and that more than 20 other offerors had provided a technically acceptable proposal at a lower price than Indigo IT. See Exhibit B.

36. This notice summarized that Indigo IT received an “acceptable” rating for each of the technical evaluation factors and past performance (the highest available rating). Indigo IT’s Total Proposed Price was [REDACTED] but its Total Evaluated Price was [REDACTED] (which consists of an FP portion of [REDACTED] and MPC for the CR portion of the proposal of [REDACTED]). Id.

37. Indigo IT’s Total Proposed Price would have been the [REDACTED] lowest priced proposal and Indigo IT would have received a contract had the agency not conducted a flawed cost realism analysis.

38. However, the agency’s cost realism analysis resulted in an increase to Indigo IT’s proposed cost portion of the proposal by [REDACTED] (representing a [REDACTED]% increase for the cost reimbursement portion of the proposed price and a [REDACTED]% increase in the overall proposed price).

39. The notice from the agency provided information related to the awardee proposed versus evaluated prices and showed the difference between the lowest evaluated price and the highest evaluated price was \$2,407,394,008 (i.e. \$2.4 *Billion*). See Ex. B.

40. In addition, only two of the twenty awardees were evaluated with a different total evaluated price versus their proposed price and each were evaluated with an increased price. See id.

The Government's Cost Realism Analysis and Indigo IT's Proposal

41. Per FAR 15.305(a)(1), when the government evaluates a proposal for the award of a cost-reimbursement contract, "evaluations shall include a cost realism analysis to determine what the Government should realistically expect to pay for the proposed effort, the offeror's understanding of the work, and the offeror's ability to perform the contract."

42. The Solicitation provided that the agency would comply with FAR 15.404-1(d) to perform its cost realism evaluation. See Ex. A, Sec. M5.1.

43. Per the Solicitation, part of the agency's cost evaluation included averaging the CR labor rates of all completed proposals within the Small Business suite and calculating the standard deviation of the average for each CR rate (e.g., the 116 labor categories at both government site and contractor site). See id.

44. If an offeror's rate for a given labor category was within one standard deviation of the average, the agency would consider that rate to be a realistic rate, subject to cost analysis techniques in accordance with FAR 15.404. Id.

45. The agency evaluated [REDACTED] rates that Indigo IT proposed as falling more than one standard deviation *below* the average (out of 116 labor categories). See Ex. C, Final Consensus Report, at pg. 5.

46. The agency did not inform Indigo IT how many of its rates were more than one standard deviation *above* the average.

47. Although the government only found a small subset of Indigo IT's rates to be outside of 1 standard deviation from the average, Indigo IT was asked to provide justification for all of its labor rates.

48. Even though Indigo IT provided the agency with extensive information explaining its methods for establishing its rates and justifying that the rates were realistic, the cost/price evaluation team reportedly reviewed the supporting cost information provided by Indigo IT and determined that inadequate supporting cost information was provided by Indigo IT to verify its proposed rates.

49. As a result, the agency claimed to have outstanding cost realism concerns and adjusted *all* of Indigo IT's fully burdened Government Site and Contractor Site CR labor category rates to the average—even those within the standard deviation. See Ex. C, Final Consensus Report, at pg. 6, para. 2 & 4.

50. The agency's evaluation summary provides further that an adjustment was made only to those rates that did not exceed the average. See Ex. C, Final Consensus Report, at pg. 7, para. 2. Thus, the evaluation solely inflated Indigo IT's costs and failed to make any reductions to costs the government determined were appropriate.

51. Pursuant to the agency's cost realism analysis that was more expansive than was stated in the Solicitation and in FAR 15.404-1(d), Indigo IT's TEP was unreasonably and unjustifiably increased.

52. As a result, Indigo IT's proposal (which should have been ranked as [REDACTED] for price) was evaluated as the [REDACTED] lowest of the 30 complete proposals remaining in the competitive range and precluded from award.

53. This Protest challenges the cost realism analysis performed by the agency for failing to adhere to the stated evaluation criteria of the Solicitation and for violating federal procurement regulations.

COUNT I

DISA'S COST REALISM ANALYSIS DID NOT COMPLY WITH THE STATED EVALUATION ANALYSIS AT FAR 15.404-1(d)(2)(ii)

54. Indigo IT incorporates paragraphs 1 through 53 above as if fully restated herein.

55. The agency's cost realism analysis that was performed on the CR portion of Indigo IT's proposal did not comply with FAR 15.404-1(d)(1) because it failed to evaluate appropriate reductions.

56. FAR 15.404-1(d)(2)(ii) specifically mandates that "[t]he probable cost is determined by adjusting each offeror's proposed cost, and fee when appropriate, to reflect any *additions or reductions* in cost elements to realistic levels based on the results of the cost realism analysis." (emphasis added).

57. The Solicitation specifically stated that the agency would comply with FAR 15.404-1(d) to perform its cost realism evaluation.

58. The Solicitation proposed the use of a standard deviation methodology to determine costs that were outside of the normal distribution and, thus, needed to be justified.

59. However, the analysis performed by the agency failed to consider any reductions that were appropriate to proposed costs. Instead, the agency unreasonably focused solely on potential additions to proposed costs.

60. As a result, a cost proposal with a proposed cost that was more than one standard deviation higher than the average was not reduced if it could not be justified.

61. Had the agency evaluated proposals for both too high and too low of costs, assuming that Indigo IT did not adequately justify its rates, the agency should have adjusted Indigo IT's rates to include both increases for the too low of rates and decreases for the too high rates.

62. Instead, the agency improperly inflated Indigo IT's Most Probable Cost resulting in an inflated TEP.

63. Although the use of a standard deviation methodology as a tool for determining the realism of offerors' proposed labor rates is not uncommon, failing to review and evaluate labor rates that are *both* below and above one standard deviation from the average is an arbitrary methodology in violation of FAR 15.404-1(d)(2)(ii) and resulted in a miscalculation of the Most Probable Cost for Indigo IT.

64. As such, the government failed to properly adjust the labor rates to reflect additions and/or reductions in cost elements to realistic levels based on the results of the cost realism analysis, resulting in a miscalculation of Indigo IT's TEP and depriving Indigo IT of a contract.

65. The agency's evaluation in this regard was arbitrary, lacked a reasonable basis, was an abuse of discretion, or was otherwise unlawful.

COUNT II

DISA ARBITRARILY AND UNREASONABLY FAILED TO FOLLOW THE SOLICITATION'S EVALUATION CRITERIA BY REQUIRING JUSTIFICATION FOR COSTS WITHIN ONE STANDARD DEVIATION OF THE AVERAGE

66. Indigo IT incorporates paragraphs 1 through 65 above as if fully restated herein.

67. The Solicitation provided that the cost/price team would only review the supporting documentation or justification for rates that were outside of one standard deviation from the average. See Ex. A, M5.1 (“If an offeror’s proposed CR labor rate is more than 1 standard deviation below the average for that labor rate, the Cost/Price team will review the submitted supporting documentation at the component level for that rate.”).

68. Only [REDACTED] rates proposed by Indigo IT were calculated as greater than one standard deviation below the average calculated by the agency.

69. The agency did not, however, comply with the stated evaluation criteria of the Solicitation by reviewing only the cost justification for these rates. Instead, the agency reviewed supporting documents and justifications from Indigo IT for all of its fully burdened Government and Contractor site CR labor category rates.

70. After its review, the agency unreasonably and inconsistent with the Solicitation, increased all of Indigo IT’s fully burdened CR rates that were below the average to the average of all 90 offers as part of Indigo IT’s Most Probable Cost adjustment. This increase included those within the standard deviation, but did not include any reductions to rates that were above the average (or greater than one standard deviation above the average).

71. The Solicitation’s evaluation criteria did not contemplate or permit this broad review of the costs – including those within one standard deviation of the average.

72. Moreover, the agency’s cost realism analysis lacked a rational basis in so far as it found costs proposed by other offerors to be realistic when the difference between the lowest and highest TEP’s were \$2.4 Billion.

73. As a result of the unreasonable and unjustified review performed, Indigo IT's Most Probable Cost (and, as a result, also it's TEP) was arbitrarily increased by [REDACTED]

74. If the Solicitation's evaluation scheme had been properly followed by the agency, Indigo IT's TEP would have been lower and, it would likely have been awarded a contract.

75. By arbitrarily choosing to ignore the evaluation criteria within the Solicitation, the government directly harmed Indigo IT by dramatically inflating its TEP resulting in it being evaluated outside of the 20 lowest offers.

76. The agency's evaluation in this regard was arbitrary, lacked a reasonable basis, was an abuse of discretion, or was otherwise unlawful.

77. Thus, as a direct result of the government's arbitrary and unreasonable decision to not follow its stated evaluation criteria, Indigo IT was not awarded a contract.

REQUEST FOR RELIEF

WHEREFORE, Indigo IT respectfully requests that this Court:

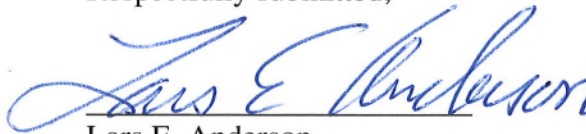
1. Accept jurisdiction over this matter;
2. Establish an expedited discovery schedule for this Protest;
3. Issue a protective order to cover this Protest;
4. Grant Plaintiff's request for a temporary restraining order and/or preliminary injunctive relief suspending contract performance throughout the pendency of this Protest;
5. Declare that the agency made prejudicial errors in evaluating Indigo IT's proposed costs that was arbitrary, lacked a reasonable basis, was an abuse of discretion, or were otherwise unlawful;
6. Declare that Indigo IT is deserving of an award of a contract pursuant to the Solicitation as one of the twenty lowest priced technically acceptable offerors;

7. Issue an injunction ordering the Defendant, through its executive agency, the Department of Defense, DISA, to conduct an evaluation of Indigo IT's proposed costs that is consistent with the Solicitation and Federal Acquisition Regulations and award a contract to Indigo IT; and

8. Award Indigo IT its reasonable attorney fees, costs, and bid proposal preparation costs, and any such further relief that it deems just and proper.

Dated: October 9, 2018

Respectfully submitted,



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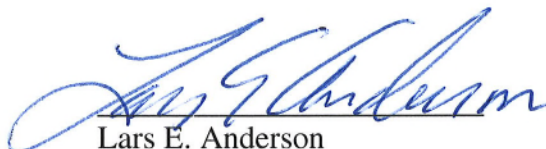
Counsel for Indigo IT, LLC

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this 9th day of October, 2018, a copy of the foregoing Bid Protest Complaint was filed via electronic filing with the Court and served on this date upon the following counsel of record via email:

U.S. Department of Justice
Commercial Litigation Branch
1100 L Street, NW, 8th Floor
Washington, DC 20530
E-mail: nationalcourts.bidprotest@usdoj.gov

Mr. Steven W. Francoeur
Contracting Officer
PL8313
2300 East Drive
Scott AFB, IL 62225-5406
E-mail: disa.scott.ditco.mbx.encore3@mail.mil


Lars E. Anderson
Counsel for Indigo IT, LLC

**Redacted Version -
No Redactions**

Exhibit A

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 31	
2. AMENDMENT/MODIFICATION NO. 0007		3. EFFECTIVE DATE 11-Oct-2016		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY DISA/DITCO-SCOTT-PL83 2300 EAST DRIVE SCOTT AFB IL 62225-5406		CODE HC1028		7. ADMINISTERED BY (If other than item 6) See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> X		9A. AMENDMENT OF SOLICITATION NO. HC1028-15-R-0030	
				<input checked="" type="checkbox"/> X		9B. DATED (SEE ITEM 11) 02-Mar-2016	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> X is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to provide Joint Ventures/Partnerships the opportunity to submit proprietary cost or pricing data for labor rate build-up and supporting cost information directly to the KO for evaluation by making the following changes: a. Revise sections L6.2.2.e, L6.2.2.f, L6.2.2.i, L6.2.2.j and M5.1, paragraph 7 b. Add section L6.2.2.k							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		11-Oct-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

INSTRUCTIONS TO OFFERORS**LIST OF SECTION L ATTACHMENTS:**

Attachment L1 - Question & Answer Template
Attachment L2 - Past Performance Information Sheets
Attachment L3 - Past Performance Questionnaire Form
Attachment L4 - ENCORE III Pricing Template
Attachment L5 - Minimum Qualifications Checklist
Attachment L6 - Subcontracting Past Performance Compliance Template
Attachment L7 – Executive Summary Cover Page
Attachment L8 – Past Experience Information Sheet

L1.0 PROGRAM TITLE AND OBJECTIVES.

The ENCORE III suite of contracts will provide global information technology (IT) capabilities, attributes, and services under multiple award ID/IQ task order type contracts that support the military services, the DoD, and other Federal agencies. The scope of the IT tasks to be performed in the ENCORE III suite of contracts is encompassed in the 19 performance areas of the PWS (Section C). Hardware, software, and associated products may be procured under individual task orders but must be incidental to the services that are provided. Areas that must be supported include Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) and Mission Support areas, as well as all elements of the Joint Information Environment (JIE). Unique user data, information, and user applications which are not considered part of the JIE, can also be procured using the contracts. In recognition of these critical needs, the ENCORE III acquisition is intended to establish contracts capable of providing the full range of IT solutions required by the DoD and other agencies of the Federal Government.

The Government anticipates multiple contract awards resulting from this solicitation in two separate suites of contracts: awards resulting from full and open competition and awards set-aside for small business concerns.

The Government intends to award up to 20 ID/IQ contracts for the Full and Open Suite and up to 20 ID/IQ contracts for the Small Business Suite under the ENCORE III program. Awards will be made to offerors whose proposals represent the best value in accordance with the evaluation criteria defined in Section M, Evaluation Factors for Award. In the event multiple awards cannot be made, the Government reserves the right to make no award at all, award to only one offeror, or make only one award in each suite (one for the small business suite and one for the full and open suite), depending on the acceptability of the proposals submitted and the availability of funds.

L2.0 GENERAL INSTRUCTIONS

For the purpose of this solicitation, an offeror is defined as a prime contractor or Joint Venture Teaming Arrangement. No subcontractor experience or past performance will be recognized. Each offeror, identified by a distinct CAGE code, may submit only one proposal against a suite of contracts subject to the restrictions of section L2.3(f).

The technical/management proposals will be evaluated based on the offeror's experience. This means all proposal responses to the technical/management subfactors in section M must be based on the offerors actual past experiences (previous performances).

L2.1 Use of Non-Government Evaluators. Non-government personnel will not be utilized in the evaluation of proposals, however, the Government may access an automated source selection software tool (FedSelect), licensed from a non-government source (CACI International Inc.), during the proposal evaluation process. Non-Disclosure Agreements will be furnished for the administration of the software.

L2.2 Government Furnished Information (GFI). There is no GFI at the contract level. There will be no physical library or reading room for this solicitation.

L2.3 General Proposal Guidance

- a. This section provides general guidance for preparing proposals as well as specific instructions on the format and content of the proposal. The offeror's proposal must include all data and information requested by the RFP and must be submitted in accordance with these instructions. The offer's proposal shall be compliant with the entire solicitation.
- b. The proposal shall be clear, concise, and shall include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply rephrase or restate the Government's requirements but rather shall provide convincing rationale to address how the offeror intends to meet these requirements. Offerors shall assume that the Government has no prior knowledge of the offeror's facilities and experience and will base the Government's evaluation only on the information presented in the offeror's proposal.
- c. Elaborate brochures or documentation, detailed art work, or other embellishments are unnecessary and will not be considered part of the proposal, but will be considered part of the page count.
- d. The offeror shall make a clear statement in block 12 of the cover page to the SF33 and Volume I cover page (Section L, Attachment L7) that the proposal is valid for a maximum of 365 days from the current proposal due date.
- e. In accordance with FAR Subpart 4.8 (Government Contract Files), the Government will retain one digital copy of all unsuccessful proposals. Unless the offeror requests otherwise, the Government will destroy extra copies of unsuccessful proposals.
- f. Small business offerors may submit a proposal in both suites but may receive only one award. In Volume I cover page of the proposal (Section L, Attachment L7), the offeror must indicate in which suite it wishes to receive an award if found to be awardable under both evaluations. If no preference is stated an award will be made under the small business set-aside suite.

L2.4 General Information

L2.4.1 Point of Contact. The contracting officer (KO) and contract specialists assigned to the ENCORE III effort are the only points of contact for this procurement. Address any questions or concerns you may have to the KO or contract specialist.

L2.4.2 Debriefings. The KO will notify unsuccessful offerors of the source selection decision in accordance with FAR 15.503. Upon such notification, unsuccessful offerors may request and receive a debriefing. Offerors desiring a debriefing must make their request in accordance with the requirements of FAR 15.505 or 15.506, as applicable. Excluded offerors are entitled to no more than one debriefing.

L2.4.3 Discrepancies. If an offeror believes that the requirements in these instructions contain an error, omission, or are otherwise unsound, the offeror shall immediately notify the KO in writing with supporting rationale.

L2.4.4 Exchanges of Information

- a. Exchanges of source selection information between Government and offerors will be controlled by the KO or contract specialists. Evaluation notices and responses will be transmitted as e-mails and will be treated and marked as Source Selection Sensitive Information. Questions/comments will only be entertained if received in email and only when submitted on Attachment L1 Questions and Answer Template in Section L. **Questions/comments are due no later 11:59 pm (CST) on September 13, 2016.** Questions submitted after the deadline may not be answered. The email is to be addressed to the KO to the following email address:

Email Address: disa.scott.ditco.mbx.encore3@mail.mil

Attn: Mr. Steven Francoeur

Contracting Officer

PL8313

2300 East Drive

Scott AFB, IL 62225-5406

Subject Line Reference: **RFP HC1028-15-R-0030, [Contractor Name], Source Selection Information See FAR 2.101 and 3.104**

- b. No information concerning this solicitation or requests for clarification will be provided in response to offeror-initiated telephone calls. All such requests must be made in writing and submitted to the above email address. Written inquiries will be answered in writing and provided to all offerors. However, because of administrative time, written inquiries may not be answered when requests are received by the above addressee after the original due date for receipt of questions as specified in this solicitation. The timeframe for submitting inquiries will not be extended as a result of an extension to the due date for the receipt of offers, unless authorized by the KO.
- c. The Government intends to award without discussions. Therefore, the offeror's initial proposal should contain the offeror's best approach/terms for technical, management, past performance, and price; however, despite this intent, the Government reserves the right to conduct discussions if the Source Selection Authority (SSA) determines they are necessary. If the SSA determines discussions are necessary for a particular suite, a competitive range will be established. In the event a competitive range is established, proposals whose total evaluated price is higher than the thirty lowest evaluated priced proposals will be eliminated from the competitive range for purposes of efficiency (See FAR 15.306(c)(2)). In the event issues pertaining to a proposed contract cannot be resolved to the SSA's satisfaction, the Government reserves the right to withdraw and cancel the solicitation. In such event, offerors will be notified in writing.

L2.5 Organization/Page Limits

L2.5.1 Proposal Organization. The offeror shall prepare the proposal as set forth in the Proposal Organization Table (Table L2.5.1 below). The titles and contents of the volumes shall be as defined in this table, all of which shall be within the required page limits as specified in Table L2.5.1. The contents of each proposal volume are described in applicable paragraphs of Section L as noted in the table below.

Table L2.5.1. Proposal Organization.

VOL.	RFP PARA #	VOL. TITLE	PAGE LIMIT
I	L3	<u>Executive Summary</u>	N/A
		Cover Page	2 Pages
		Evidence of Agent Authority (if applicable)	N/A
II	L4	<u>Technical/Management Approach (Factor 1)</u>	N/A
		Table of Contents	No Limit
		Past Experience Information Sheet	1 page
		Technical/Management Approach (Factor 1) (to include all subfactors)	25 pages
		Glossary of Abbreviations and Acronyms	No Limit
III	L5	<u>Past Performance (Factor 2)</u>	N/A
		Table of Contents	No Limit
		Offeror's Past Performance Information Sheets	6 pages each submittal (Summary Page not included in page count) Limit 4 submittals
		List of Past Performance Questionnaires sent to customers	1 Page
		Glossary of Abbreviations and Acronyms	No Limit
IV	L6	<u>Cost/Price (Factor 3)</u>	N/A
		Price Narrative	No Limit
		Pricing Spreadsheet; ENCORE III Pricing Proposal	N/A
		Acceptable Accounting System Verification	N/A
		Uncompensated Overtime Policy (if applicable)	N/A
V	L7	<u>Additional Requirements</u>	N/A
		Table of Contents	No Limit
		Contract Information	N/A
		Minimum Qualifications Checklist (including applicable certifications, representations, etc.)	N/A
		Small Business Subcontracting Plan and Subcontracting Past Performance Compliance Template (Full and Open Suite Only)	No Limit
		Organizational and Consultant Conflict of Interest Mitigation Plan	No limit
		DD254, DoD Contract Security Classification Specification	N/A
		Cross Reference Matrix	No Limit
		Joint Venture/Partnership Agreement (if applicable)	No Limit
		Subsidiary and/or Affiliate information (if applicable)	No Limit

VOL.	RFP PARA #	VOL. TITLE	PAGE LIMIT
		Glossary of Abbreviations and Acronyms	No Limit

L2.5.2 Page Limitations. Page limitations shall be treated as maximums. If exceeded, the excess pages will not be read or considered in the evaluation of the proposal. Exception: Table of contents, glossaries and blank pages shall not be counted and no information on those pages will be evaluated. Page limitations shall not be circumvented by including inserted text boxes/pop-ups or internet links to additional information; such inclusions are not acceptable and may be cause for elimination of the proposal from consideration.

L2.5.3 Page Size and Format.

- a. A page is defined as the material that fits between page breaks in a Microsoft Office Word document. Pages shall be 8.5 x 11 inches in format size. The font type/text size shall be no smaller than 10-point Arial or Times New Roman (no other font variations are acceptable) font for all text. For all tables, charts, graphs and figures included in the proposal, the text shall be no smaller than 10-point Arial or Times New Roman font. All proposal documents must contain the offeror's legal business name in the header of each page.
- b. The Technical/Management Volume of the proposal is to be submitted as an Adobe Acrobat, Portable Document Format (PDF) document. The document may not be protected to prevent copying of text. Tracking, kerning, and leading values shall not be changed from the default values of the word processing or page layout software. Use at least 1 inch margins on the top and bottom and 1-inch side margins. The pages of individual files within each volume shall be numbered sequentially.
- c. Legible charts, graphs and figures may be used wherever practical to depict organizations, systems and layout, implementation schedules, plans, etc. These displays shall be uncomplicated, legible, and shall not exceed a single page in size. Tables whose total length (number of rows) exceed a single page may be continued by the use of repeating headers. For tables, charts, graphs and figures, the text shall be no smaller than 10-point Arial or Times New Roman font.

L2.6 Cost or Pricing Information. All cost or pricing information shall be addressed ONLY in the Cost/Price Proposal Volume. The KO will review each proposal to ensure cost/price information is not mentioned outside of the Cost/Price Volume.

L2.7 Cross-Referencing. To the greatest extent possible, each volume shall be written on a stand-alone basis so that its contents may be evaluated with a minimum of cross referencing to other volumes of the proposal. Information required for proposal evaluation which is not found in its designated volume will be assumed to have been omitted from the proposal. Cross-referencing within a proposal volume is permitted where its use would conserve substantial space without impairing clarity.

L2.8 Table of Contents. Each volume, except the Executive Summary Volume I, shall contain a more detailed table of contents to delineate the subparagraphs within that volume. The Table of Contents for the Cost/Price Volume IV is required for the Price Narrative section only.

L2.9 Glossary of Abbreviations and Acronyms. Each volume, except the Executive Summary Volume I and Cost/Price Volume IV, shall contain a glossary of all abbreviations and acronyms used, and with an explanation for each. Glossaries of Abbreviations and Acronyms do not count against the page

limitations for their respective volumes. Each Abbreviation and Acronym shall be spelled out in its entirety the first time used.

L2.10 Proposal Submission

- a. To respond to this solicitation, the offeror shall deliver an electronic proposal to <https://www.ditco.disa.mil/vendors/> in accordance with the following instructions:

Once at the web site the offerors are required to select the link that represents the suite for their proposal submission. The two selections are:

- 1) HC1028-15-R-0030 FO (Full and Open Suite) and
- 2) HC1028-15-R-0030 SB (Small Business Set-Aside Suite)

Submitting proposals via the worldwide web: Prior to submitting proposals, the offerors shall be registered in System for Award Management (<http://www.sam.gov>). The offeror must also have an External Certification Authority (ECA), located at: <http://iase.disa.mil/pki/eca/>. This webpage provides links to approved External Certificate Authorities (ECA). To apply for your certificate, select one of the approved ECA vendors and complete the registration. When applying, personnel will be required to verify their identity. If a new ECA is required, please contact the ECA vendor as soon as possible. The length of acquiring a ECA depends on the vendor approval. ****NOTE: A Medium Assurance certificate is the type of certificate required.****

The offeror must also be registered on the DITCO Solicitation and Uploads (formerly DCOP) web site, <https://www.ditco.disa.mil/vendors/>. If the offeror has an existing account (i.e., registered with DITCO for a prior solicitation) it is not necessary to re-register. The offeror may use that existing account to upload this proposal. If the offeror is required to register on the DITCO web site, choose the option for "The solicitation requires vendor registrations for eligibility" during the registration process. The offeror will then be prompted to enter the solicitation number. The solicitation number entered at this point is only used to help DITCO prioritize the order in which to review and approve the registration requests. Upon completion of the on-line registration process, a DITCO representative will review and approve the registration request before the offeror will be given access to the protected areas of the web site. As soon as the registration has been approved, an email will be sent to the email address of the person who registered. The email will contain a user id and password that will be needed when uploading proposals. The approval of the registration request usually takes one business day. This registration process allows DITCO to precisely track when proposals are uploaded (or attempted to be uploaded). **Offerors are strongly encouraged to register a minimum of two weeks prior to uploading a proposal.** Offerors should also attempt to upload their proposal as early as possible to ensure no problems arise at the last minute. If you have any problems contact the DITCO Customer Service Center at (618) 229-9333.

- b. All proposal volumes shall be submitted in Adobe Acrobat, Portable Document Format (PDF), Version XI (or previous versions that are completely compatible); except the ENCORE III Pricing Template, which shall be submitted in MS Excel 2010. Note: There shall be no page markings with restrictive legend prohibiting the copying and pasting of text for Government use specific to this acquisition. Also, no scanned images are permitted with the exception of the signed SF33 cover page (Section A), Sections I and K of the solicitation, and other documents originating from third parties as verification or certification required by the RFP (e.g. acceptable accounting system verification). The government must be able to copy text.

- c. The individual documents listed in the table of Section L2.5.1 will be zipped into five separate .zip files according to volume. Each individual document within the zip file must be separate and complete when unzipped. Documents only; do not zip directories. Prepare each volume as a separate .zip file with the volume number and the name of the volume from the table in Section L2.5.1. (i.e. Volume I-Executive Summary; Volume II-Technical Management Approach; Volume III-Past Performance; Volume IV-Cost Price; Volume V-Additional Requirements). Then zip the five separate volumes into a single zip file using the offeror's legal business name and CAGE code as the file name. Zip files must be compatible with WinZip.
- d. Virus Check. Offerors shall perform a virus check prior to proposal submittal and certify they have done so in the proposal's Cover Page.
- e. Use of the software and procedures described in this part will reduce the amount of time and effort needed by the Government to receive and install proposals into an electronic evaluation system and will help to ensure that proposals are suitable for reading electronically. Information regarding electronic products listed herein should not be construed as Government endorsement for such products.
- f. Due Date/Time. The time specified on the SF-33, Block 9, is in Central Standard Time (CST). Any proposal, modification, or revision that is received at the DITCO Solicitation and Uploads web site specified in Section L2.10(a) after the exact time specified for receipt of proposals in Block 9 is "late" and will be handled in accordance with FAR 15.208(b) and subparagraphs thereto.
- g. The offeror's proposal submission will be considered complete when all volumes have been received. Partial proposals will be considered late.
- h. Efforts by the Government to clarify or expedite installation of electronic proposal submissions, in accordance with FAR 15.207(c), will not be considered discussions.
- i. If the offeror needs to have a duplicate or obsolete proposal deleted before the proposal due date call the DITCO Technical Support Help Desk at 618-229-9333.

L2.11 Use of Software Tool. The Government will access the softcopy versions of the offeror's proposal using an automated source selection documentation tool.

L2.12 Classified Information. Offerors shall not submit classified information.

L2.13 Acceptance of Proposals. The Government reserves the following rights:

- a. To consider as acceptable only those proposals that are submitted in accordance with all technical requirements stated or referenced in the solicitation, and that demonstrate an understanding of and the ability to perform the Government's requirements.
- b. To reject as unacceptable those proposals that delete or alter technical requirements of the solicitation or include terms, conditions, or assumptions that caveat or limit performance.
- c. To reject as unacceptable those proposals that do not substantially comply with the instructions set forth in Section L.

L2.14 Purpose of Problem Statements in Source Selection. As indicated in the ENCORE III PWS, the Government intends to utilize individual task orders to perform the 19 performance areas which form the basis for providing IT solutions. These solutions include network engineering, analysis, and support for the acquisition, installation, fielding, training, operation, and life-cycle management of components and systems in the operational environments of Combatant Commands and their subordinate components, the military services, Defense agencies, Office of the Secretary of Defense (OSD) and other Federal agencies. Therefore, the Government extracted several performance areas from the ENCORE III PWS to use as evaluation criteria in this source selection.

The Government is providing ENCORE III Problem Statements to provide a scenario, whereby offerors submit evidence of the offeror's experience with satisfying the technical requirements of the corresponding subfactors. Therefore, when responding to each subfactor, the offeror's proposal shall be articulated to demonstrate its experience to satisfy the subfactor and the problem statement.

L2.15 Past Experience versus Past Performance. Experience is evaluated as part of the technical subfactors. Past Performance is evaluated as its own factor. For purposes of this evaluation, Experience and Past Performance have the following definitions:

Experience is the offeror's opportunity to learn by doing and is evaluated based on the breadth, depth, and relevance of the work.

Past Performance is a measure of the degree to which the offeror satisfied its customers in the past.

L3.0 VOLUME I - EXECUTIVE SUMMARY.

- a. The offeror shall complete Section L, Attachment L7 Executive Summary Cover Page.
- b. Evidence of Agent Authority (if applicable) IAW Section L, Attachment L7.vii.

L4.0 VOLUME II - TECHNICAL/MANAGEMENT APPROACH (EVALUATION FACTOR 1).

The PWS, included as Section C of this solicitation, provides the Government's overall requirements for the duration of the ENCORE III contracts. Offerors shall submit their Technical/Management Approach as Volume II of the proposal in response to the Technical/Management Factor found in Sections M2 and M3, as applicable.

L4.1 Content and Organization (Volume II). In the Technical/Management Volume, address your proposed historical approach, as applicable, to meeting or exceeding the standard for an "acceptable proposal" of each technical/management subfactor. The Technical/Management Volume should be specific and complete and shall NOT include any cost/price or classified information. The Technical/Management Volume shall include a Table of Contents, Attachment L8 Past Experience Information Sheet, the Technical/Management Approach, and a Glossary of Abbreviations and Acronyms. The Technical/Management Volume shall be organized to correlate the evidence of experience to the technical/management subfactor being proposed. Your responses will be evaluated against the technical/management subfactors defined in Section M, Evaluation Factors for Award. Past experience is used for the basis of all subfactors. Offerors shall provide as specifically as possible the actual approach used for accomplishing/satisfying the subfactors. Offerors shall not merely reiterate the objectives or reformulate the subfactors specified in the solicitation. Proposed experience must be labeled with the subfactor number and presented in the exact order they are presented in Section M. The same past experience reference may be used to satisfy more than one technical subfactor. Each technical

subfactor may only be satisfied through the demonstration of one experience reference. A single task order represents one experience reference. Combining multiple references within a subfactor to satisfy the requirement will result in a finding of technical unacceptability. Each reference used must satisfy all criteria of the definitions in M2.1 (for the Small Business Suite) or M3.1 (for the Full and Open Suite), as applicable. **The Technical/Management proposal must also reference the contract number or agreement from which the historical approach was obtained to be cross referenced to the past performance references.**

L5.0 VOLUME III - PAST PERFORMANCE (EVALUATION FACTOR 2).

Each offeror shall submit a Past Performance Volume, containing past performance information in accordance with the format at Section L, Attachment L2. Offerors are cautioned that the Government will use data provided by each offeror in this volume and data obtained from other sources in the evaluation of past performance.

L5.1 Content and Organization (Volume III). The Past Performance Volume shall be organized according to the following general outline:

- a. Table of Contents
- b. Offeror's Past Performance Information Sheets (Summary Page included on first page of Past Performance Information Sheet)
- c. List of Past Performance Questionnaires distributed to DoD and/or Intelligence Community (IC) customers (Name, POC's email, and phone number)
- d. Glossary of Abbreviations and Acronyms

L5.1.1 Past Performance Information Sheets. Provide Past Performance Information Sheets as indicated by the Section L, Attachment L2 of this solicitation.

L5.1.1.1 Summary Page. The information needed for the summary page is included in the Past Performance Information Sheet, Section L, Attachment L2. Complete the Summary Pages describing the work performed by the prime or the prime offeror's joint venture partners, as described in Section L7.7, submitted in relation to the required experience reference(s) under the Technical/Management Volume. **The same experience references used to determine technical acceptability in response to the Technical/Management Evaluation Factor found at M2 or M3, as applicable, shall be included in the offeror's response to the Past Performance Evaluation Factor, found at M4.**

L5.1.2 Past Performance Questionnaires. The offeror shall provide the Past Performance Questionnaire, found in Section L, Attachment L3 of this solicitation, to the Government customer Point of Contact (POC) identified for each of the past performance efforts submitted. Offerors should request the Government customer POCs to complete and e-mail the questionnaires directly to the email address as referenced in Section L2.4.4(a). In order to expedite the assessment process, the offeror may complete Sections I and II of the Past Performance Questionnaire for the convenience of the Government customer POC. The offeror shall not, however, complete any other section of the Past Performance Questionnaire. Once the questionnaires are completed by the customer POCs, the information contained therein shall be considered sensitive and shall not be released to the offeror. Early submission of the Past Performance Questionnaires is encouraged. The Government is requesting a list (including POC's name, title, email and phone number) of Past Performance Questionnaires that the offeror distributed to their Government customers.

L5.2 Past Performance Submittal Information. The offeror shall submit information in accordance with Section L, Attachment L2 of this solicitation, Past Performance Information Sheet, on a minimum of one (1) and a maximum of four (4) recent DoD/IC contracts that the prime offeror or the prime offeror's joint venture partners, as described in Section L7.7, considers most appropriate in demonstrating its ability to perform the proposed efforts. Include rationale supporting your assertion that the past performance effort meets the definitions of recent and relevant. For a description of the characteristics or aspects the Government will consider in evaluating this information, see Section M4: Past Performance Factor and the subparagraphs thereto.

- a. If an offeror submits past performance information for an ID/IQ contract, then the offeror must identify a specific task order under that specific ID/IQ contract.
- b. Recent past performance means experience within the last 3 years from the original date of this solicitation.
- c. Relevant past performance means providing evidence demonstrating experience with past contracts that satisfies the definition of relevance set forth in Section M2 and M3, as applicable.
- d. Offerors are required to explain what aspects of the past performance submittals are deemed relevant to the technical evaluation criteria.
- e. Offerors are prohibited from submitting additional past performance references than were used to satisfy the experience requirements of Volume II. See Sections L5.1.1.1 and M4.1. Any additional past performance submittals will not be evaluated.

L6.0 VOLUME IV - COST/PRICE (EVALUATION FACTOR 3).

L6.1 Cost/Price General Information. All information relating to the proposed price, including all required supporting documentation, must be included in the section of the proposal designated as the Cost/Price Volume. The offeror shall not submit any pricing data for Factor 1: Technical/Management Approach. It is anticipated that pricing will be based on adequate price competition; therefore, offerors are not required to submit certified cost or pricing data. However, data other than cost or pricing data may be required to support price reasonableness in accordance with FAR 15.403-1(b) and 15.403-3(a).

L6.2 Organization (Volume IV). The Cost/Price Volume shall consist of the following sections:

- a. Price Narrative
- b. Pricing Spreadsheet; ENCORE III Pricing Proposal
- c. Accounting System Verification
- d. Uncompensated Overtime Policy (if applicable)

L6.2.1 Price Narrative. Include the following:

- a. Table of Contents
- b. Other Information – Pricing methodology and all supporting cost information for Cost Reimbursement labor rates.

L6.2.2 Cost/Price Proposal

- a. To enable the Government to evaluate pricing information as Factor 3 of the solicitation, the Government has provided a Pricing Spreadsheet Template entitled ENCORE III Pricing Template, included as Section L, Attachment L4 to this solicitation that the offerors shall utilize in pricing their proposal.
- b. Within the pricing proposal, all offerors are required to provide fully burdened Fixed Price (FP) labor rates (inclusive of direct and indirect rate burdens, and profit) for all 116 labor categories for both Government Site and Contractor Site for only the Base Year within the “FP Labor Rate Table” tab in accordance with the ‘Labor Category Descriptions’ included as Section J, Attachment G2. All offerors are also required to provide Cost Reimbursement (CR) labor rates (inclusive of direct and indirect rate burdens, and 5.5 percent fixed fee) for all 116 labor categories for both Government Site and Contractor Site for only the Base Year within the “CR Labor Rate Table” tab in accordance with the ‘Labor Category Descriptions’ included as Section J, Attachment G2. The Government provided 5.5 percent fixed fee is for evaluation purposes only. The 5.5 percent fee is consistent with normal conditions for cost plus fixed fee contract types in accordance with the Weighted Guidelines parameters set forth in DFARS 215.404-4.
- c. The offerors are only required to provide rates for the first year of the base period as the RFP will contain an Economic Price Adjustment (EPA) clause. The Government will escalate each offeror’s proposed Base Year labor rates utilizing the current IHS-Global Insight Index escalation factors for remaining 9 years of the basic contract, plus FAR 52.217-8 Option to Extend Services. The escalation factors and calculations will be included within the template so that all years’ labor rates are populated. See Economic Price Adjustment (EPA) clause in Section H2 of this solicitation for details regarding the terms and conditions for EPA for FP rates. For evaluation purposes only, the CR rates will be escalated using the same factors. However, the proposed CR rates will not be included in the awarded contract.
- d. With the exception of selected cells, the pricing template is protected by the Government and offerors shall not unprotect, alter, or add to the pricing template in any manner. The offeror shall include their company name in cell B5 of the Table.
- e. The offerors shall provide the detailed labor rate build-up of their proposed FP and CR labor rates to include all formulas and build-up methodology. The labor rate build-up shall include (and separately identify) prime contractor, Joint Venture/Partnership members, subcontractor, and inter-divisional transfer rates. The offerors shall also provide its Internal Labor Category (if being mapped to an Encore III labor category), Years of Experience, and Educational Degree for each of the 116 Encore III Labor Categories.
- f. For CR labor rates, the offeror shall complete the “CR Labor Rate Build (Gov Site)” and “CR Labor Rate Build (Cont Site)” tabs within the Encore III price template to detail the direct labor rates, all indirect rate burdens, Joint Venture/Partnership members’ direct labor and indirect rates, subcontractor or inter-divisional transfer labor rates, and a 5.5 percent fixed fee for the calculation of each CR labor rate for all 116 labor categories for both Government Site and Contractor Site for only the Base Year. In addition, the offeror shall provide supporting cost information as described below within the price narrative section of their cost/price proposal volume. All supporting cost information shall be cross-referenced to the applicable labor category proposed and adequately labeled to allow the Government to identify which labor category the information is supporting.

g. Labor and overhead rates should include sufficient detail to sustain a Defense Contract Audit Agency audit (e.g., Direct Labor Rates, Overhead, Fringe Benefits, G&A, etc.).

h. The offeror must provide the pricing methodology and supporting cost information utilized in the development of all CR rates. For direct labor rates, the offeror must provide information such as payroll records, salary survey data, etc. For indirect rates, the preferred method for providing support detail is through the submission of a Forward Pricing Rate Agreement (FPRA) or Forward Pricing Rate Recommendation (FPRR). However, in the absence of a FPRA/FPRR, the government will accept all rates and factors by year utilized in the development of the Forward Pricing Rate Proposal (FPRP) and the basis for these rates and factors (e.g., breakdowns, trends, and budgetary data). If the contractor is not required to maintain forward pricing rates then the Government will accept other methods of validation. These methods include approved provisional billing rates, other submitted/approved rates, or the submission of proposed rate calculations (including the pools & bases) and the basis of all calculations (e.g., breakdowns, trends, and budgetary data). The Offeror shall state if rates have been provided to the cognizant ACO/DCAA office for review or negotiation; if rates have not been submitted, explanation is required.

i. If subcontractor pricing is utilized in the development of the proposed labor rates, the subcontractor fully burdened labor rates must be separately identified in the build-up of the proposed CR rate. A price analysis of each subcontractor's proposed fully burdened labor rates shall be provided with the initial proposal submission. The detailed labor rate build-up calculations and the supporting cost information of the subcontractor rates are not required to be submitted at this time, but must be made available upon request. The offer must identify the subcontractor name and type of subcontract anticipated.

j. For FP labor rates, the offeror shall complete the "FP Labor Rate Build (Gov Site)" and "FP Labor Rate Build (Cont Site)" tabs within the ENCORE III price template to detail the direct labor rates, all indirect rate burdens, Joint Venture/Partnership members' direct labor and indirect rates, subcontractor or inter-divisional transfer fully burdened labor rates, and profit for the calculation of each FP fully burdened labor rate for all 116 labor categories for both Government Site and Contractor Site for only the Base Year. The offeror shall also prepare and have readily available upon request from the Government the supporting cost information described above. However the offerors are not required to submit FP supporting cost information with their initial proposal submission.

k. If an offeror submits a proposal as a Joint Venture/Partnership in accordance with L7.7, only one cost/price proposal volume shall be submitted. If multiple members' pricing are utilized in the development of the proposed labor rates, each member's pricing shall be separately identified in the build-up of the proposed CR and FP labor rates and all supporting cost information for CR labor rates shall be submitted as described in L6.2.2h. If a member's labor rate build-up and supporting cost information contains propriety data, the member(s) may submit their proprietary data directly to the Contracting Officer (KO). If a member's pricing is proprietary, that member's fully burdened labor rates shall be included within the JV's ENCORE III price template in the "CR Labor Rate Build (Gov Site)", "CR Labor Rate Build (Cont Site)", "FP Labor Rate Build (Gov Site)" and "FP Labor Rate Build (Cont Site)" tabs as applicable. It shall also be annotated within the JV's pricing narrative section of the cost/price proposal volume that the supporting pricing details will be submitted directly to the KO. The proprietary pricing shall be presented in the same format as the Labor Rate Build tabs in the ENCORE III price template for CR labor rates in accordance with L6.2.2f. and for FP labor rates in accordance with L6.2.2j. Each member shall also submit the pricing methodology and

supporting cost information for CR labor rates as described in L6.2.2h. The proprietary information shall be sent to email: disa.scott.ditco.mbx.encore3@mail.mil. The email subject line shall contain: ENCORE III, JV Cost Information, JV Name, Member Company Name, identify whether Full and Open Suite or Small Business Suite. It must also identify if multiple emails are being sent by labeling each email "x of x".

l. Fixed Price Rates/Cost Reimbursement Rates. The fully-burdened FP and CR labor rates shall include all direct, indirect, general and administrative costs, and profit associated with providing the required skill. The fully-burdened labor rates shall include all labor and labor-related costs, such as, but not limited to, the following list of representative labor-related costs: salaries, wages, bonuses to include stock bonuses, incentive awards, employee stock options, stock appreciation rights, employee stock ownership plans, employee insurance, fringe benefits, contributions to pension, other post-retirement benefits, annuity, employee incentive compensation plans, incentive pay, shift differentials, overtime, vacation time, sick pay, holidays, and all other allowances based upon a comprehensive employee compensation plan. Contractor site rates shall also include contractor-provided facilities, furniture, equipment, supplies, tool kits, employee training, and overhead amounts required for work at contractor site rates. Overhead amounts for contractor site rates includes, but is not limited to, telephones, facsimile machines and their telecommunications lines, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software, such as word processing, spreadsheets, graphics, and normal copying and reproduction costs.

The use of uncompensated overtime is not encouraged, see FAR 37.115-2(a). However, if the offeror's proposed labor rates are adjusted for uncompensated overtime and this practice is supported by the offeror's accounting practices, the offeror must provide the supporting data in accordance with FAR 52.237-10. The offeror shall indicate within the price proposal if uncompensated overtime will be used and also include a copy of its policy addressing uncompensated overtime.

m. Program Management Support Costs. Contract-level program management support costs shall be included within the fully-burdened labor category rates and encompass support for contract-level management, reporting requirements, and related travel and meeting attendance costs associated with the contractor's program management staff, as it relates to overall management of the ENCORE III Program. As a result, these program management support costs are allocated as an indirect expense and may not be charged direct to any task order. These "program management" support costs are differentiated from individual task order "Task Order Project Manager" support costs, which are billed as hourly labor rates against individual task orders for direct support to the effort performed under those task orders. This will result in direct billings at the task order level for labor hours in the "Task Order Project Manager" category, to specifically support program or project management for the task order.

n. The Government does not guarantee that all of the labor categories on the price template will be ordered. The complete ENCORE III 'FP Labor Rate Table' tab, to include escalated rates for contract years 2 through 10, will be incorporated by the Government into the resultant contract in Section J as Attachment B1.

o. The Government provided ENCORE III pricing template is not an order for service. The spreadsheet lists a set of labor categories anticipated for use under the ENCORE III ID/IQ in individual task orders.

Note: Due to the structure of the RFP which selects multiple awardees for future task order level competitions, there are no primary services at the contract level that can be priced.

- p. The FP and CR labor rates submitted will be used for determining the total evaluated price for the five year base period and all option periods, including option pricing for an additional six-month period that may be authorized IAW FAR 52.217-8 "Option to Extend Services" utilizing the Government estimated hours. See FAR 52.217-8 which authorizes the Government to require continued performance of any services within the limits and at the rates specified in the contract.
- q. Offerors should not include additional technical data in Volume IV - Cost/Price. Technical data should only be included in Volume II of the offeror's proposal.
- r. All prices shall be expressed in U.S. Dollars.

L6.2.3 Accounting System Verification. If the contractor has an acceptable accounting system, evidence must be provided along with Volume IV documentation. Cost reimbursement task orders may be issued after contract award. An ENCORE III contractor may not receive a cost reimbursement task order when their Accounting System has not been determined acceptable. The offeror shall indicate whether or not the Government has determined its Accounting System to be acceptable for use in cost reimbursable task orders and, if so, provide evidence. The Government will sponsor a DCAA review of an offeror's Accounting System if a review has not been performed. If an offeror's Accounting System has not been reviewed, complete the "Preaward Survey of Prospective Accounting System Checklist" (http://www.dcaa.mil/Preaward_Survey_of_Prospective_Contractor_Accounting_System_Checklist.pdf) and include the completed checklist with proposal submission. The checklist provides documentation to the DCAA auditor on how the offeror's accounting system meets the criteria in the SF 1408, Preaward Survey of Prospective Contractor Accounting System. The KO will provide the completed checklist to DCAA when requesting an audit of the offeror's accounting system for those offerors receiving award under the full and open and small business suites.

L6.2.4 Uncompensated Overtime Policy (if applicable). If the offeror's proposed labor rates are adjusted for uncompensated overtime and this practice is supported by the offeror's accounting practices, the offeror must provide the supporting data in accordance with FAR 52.237-10. The offeror shall indicate within the price proposal if uncompensated overtime will be used and also include a copy of its policy addressing uncompensated overtime.

L7.0 VOLUME V – ADDITIONAL REQUIREMENTS.

The purpose of this volume is for offerors to provide information to the Government for preparing the contract document and supporting file. Required information includes:

- a. Table of Contents
- b. Contract Information
- c. Minimum Qualifications Checklist
- d. Small Business Subcontracting Plan and Subcontracting Past Performance Compliance Template
- e. Organizational and Consultant Conflict of Interest (OCCI) Mitigation Plan
- f. DD254, DoD Contract Security Classification Specification
- g. Cross Reference Matrix
- h. Joint Venture/Partnership Agreement (if applicable) and/or Subsidiary and/or Affiliate information (if applicable)
- i. Glossary of Abbreviations and Acronyms

L7.1 Contract Information. The offeror's proposal must include a scanned copy of the signed cover page (Section A) and Sections I and K of the solicitation (as described in L2.10). The contractor must also include a signed (block 15) cover page of each Amendment (SF 30).

L7.1.1 Solicitation/Contract Form. Completion of Section A, blocks 14-18 of the Standard Form (SF) 33 is required. Signature by the offeror on the SF33 constitutes an offer, which the Government may accept. By signing block 17 of the solicitation, the offeror acknowledges compliance with all sections in this RFP, HC1028-15-R-0030. Offerors are reminded that many clauses require the prime contractor to include the same or similar clause(s) in contracts with subcontractors. Note: The offeror must comply with the FAR provision 52.204-7 entitled "System for Award Management." The KO will validate offerors' qualifications for award in SAM for those offerors who have been determined to be eligible for award. An offeror may be determined ineligible for contract award if not registered within SAM at time of award. Offerors are also required to complete and submit fill-ins, representations, certifications, acknowledgments, and statements reflected in this solicitation that are not already completed in SAM.

L7.2 Minimum Qualifications Checklist. Each offeror shall submit a completed Minimum Qualifications Checklist, Attachment L5, along with all certifications, representations, etc. required by the Minimum Qualifications Checklist.

L7.3 Small Business Subcontracting Plan. The offeror, if identified as other than small business, shall submit a Subcontracting Plan IAW FAR 52.219-9, including information required in paragraphs (d) (1) through (d) (11) of that clause, for evaluation along with the offeror's proposal. Also, the offeror shall submit a completed Subcontracting Past Performance Compliance Template (Section L, Attachment L6) to verify its historical compliance with its subcontracting plans. Subcontracting goals for the ENCORE III contract will not include language to allow for subcontracting credit for second-tier subcontractors. Subcontracting plans will be reviewed by the KO for compliance with FAR 19.704 and DoD Office of Small Business Programs goals. The Small Business Subcontracting Plan will be incorporated within Section J of the resulting contract.

a. Offerors shall provide their proposed goals in terms of percentages of total planned subcontracting dollars, estimated to be awarded for the life of the contract. Offerors shall include a narrative explanation regarding the basis for and efforts associated with establishing proposed participation dollars and percentages including a breakout of prime and first tier small business participation.

b. The subcontracting goals for the Small Business Subcontracting Plan are as follows:

Small Business – 36%

Small Disadvantage Business - 5%

Historically Underutilized Business Zone (HUBZone) - 3%

Women Owned Small Business - 5%

Service Disabled Veteran Owned Small Business - 3%

Veteran Owned Small Business - 3%

c. An individual Small Business Subcontracting Plan is required for all contractors who have self-registered as other than small business. Any other than small business offeror will not be eligible for award if they fail to submit an acceptable Individual Small Business Subcontracting Plan compliant with FAR 19.704 and a completed Subcontracting Past Performance Compliance Template (Attachment L6).

L7.4 Organizational and Consultant Conflict of Interest (OCCI) Mitigation Plan. An OCCI Mitigation Plan is required for all offerors, even if no OCCI exists. If the offeror believes that no OCCI exists, the OCCI plan shall set forth sufficient details to support such a position.

If the offeror believes an OCCI exists, the offeror shall submit an OCCI Mitigation Plan to the KO which concisely describes all applicable facts concerning any past, present, or current planned interest (financial, contractual, organizational, or otherwise) relating to work to be performed under the ENCORE III contract/task orders that will or may result in an actual or potential Organizational Conflict of Interest and/or Consultant Conflict of Interest relating to the ENCORE III contract. The OCCI Mitigation Plan shall explain how the OCCI will be minimized to a level acceptable to the Government.

The OCCI Mitigation Plan shall be submitted as part of the offeror's proposal and will be incorporated within Section J as Attachment I1 of the resulting contract. **Note: No contract award can be made without an approved/acceptable OCCI Mitigation Plan.**

The offeror must have an agreed upon OCCI Mitigation Plan with the Government that is approved by the KO prior to award.

L7.5 DD254, DoD Contract Security Classification Specification. Security requirements, as specified in the attached DD254 (Section J, Attachment C1), must be met no later than 60 days after contract award. Offerors must complete Block 6 of the attached DD254. Completed DD254s must be submitted with proposals or when the required security clearance is received. Proposals submitted without a completed DD254 will not be considered incomplete as long as a completed DD254 is submitted, and the offeror has the required security clearance, no later than 60 days after contract award. Offerors that submit completed DD254s after submitting their initial contract proposal will not be considered to have revised their proposals. If a contractor is unable to obtain a security clearance within 60 days of award the contractor may be off-ramped from the ENCORE III program. Offerors unable to obtain the required clearance at the time of any task order solicitation will not be considered for those task order award(s). This solicitation contains a requirement to obtain a Secret Facility clearance NLT 60 days from contract award. It is solely the responsibility of the offeror (including JV's) to ensure they meet all the necessary Defense Security Service (DSS) requirements to obtain this clearance.

L7.6 Cross Reference Matrix. The offeror shall prepare a Cross Reference Matrix cross referencing all RFP requirements of sections L and M to the location of the offeror's responses in their proposal. The Cross Reference Matrix provides reference information but is not evaluated. The offeror's format is acceptable.

L7.7 Joint Venture/Partnership Agreement (if applicable).

Contractor Team Arrangements ("CTA"), as defined in FAR 9.601(1), may submit a proposal in response to this RFP. While the CTA is its own unique entity distinct from the member companies, for the purpose of evaluation, each member of the CTA is considered the prime offeror.

An offeror may submit experience and past performance of its subsidiaries and/or affiliates and such experience will be considered as that of the prime if the proposal: 1) provides documentation demonstrating the legal/ business relationship between the offeror and the subsidiary/affiliate and 2) demonstrates that the resources of the subsidiary/affiliate company – i.e. its workforce, management, facilities, or other resources – will be provided or relied upon for contract performance, such that the subsidiary/affiliated company will have meaningful involvement in contract performance.

For example purposes only: Company A and Company B form a CTA as a Joint Venture entitled Company C. Experience and past performance from either Company A or Company B may be used to satisfy the requirements in the Technical/Management Approach (Evaluation Factor 1) as well as Past Performance (Factor 2). It is not necessary that Company C have the required experience or past performance. Similarly, either Company A or Company B can possess the required CMMI III or ISO certification to meet the requirement.

An offeror may submit a proposal as a CTA in response to the solicitation subject to the following conditions:

- 1) The Joint Venture or Partnership is registered in the System of Award Management (SAM.gov) and has a corresponding DUNS Number and CAGE Code.
- 2) The Joint Venture or Partnership meets the definition of a Joint Venture for size determination purposes (FAR 19.101(7)(i)).
- 3) The offeror must submit a complete copy of the Joint Venture or Partnership agreement that established the CTA relationship.

SECTION M - EVALUATION FACTORS FOR AWARD

The following have been modified:

SOURCE SELECTION

M1 SOURCE SELECTION

M1.1 General

M1.1.1 Solicitation Requirements, Terms, and Conditions. Offerors are required to meet all solicitation requirements, such as terms and conditions, representations and certifications, and technical/management requirements, in addition to those identified as factors or subfactors. **Offerors are to propose to the technical factors and subfactors included in this section ONLY and NOT required to propose to the entire PWS.** Failure to comply with the terms and conditions of the solicitation may result in the offeror being ineligible for award.

M1.1.2 Basis for Contract Award. This is a best value lowest price technically acceptable source selection conducted in accordance with Federal Acquisition Regulation (FAR) 15.3, Source Selection, as supplemented by the Defense Federal Acquisition Regulation Supplement (DFARS) Section 215.3, and the DISA Acquisition Regulation Supplement (DARS). These regulations are available electronically at <http://farsite.hill.af.mil> and <http://www.ditco.disa.mil/hq/aqinfo.asp>. Proposals will be evaluated with regard to how they respond to the Evaluation Factors as well as the requirements listed in Section L. The government will evaluate the lowest evaluated priced proposal for acceptability. The Government will then evaluate the next lowest evaluated priced proposal for acceptability in accordance with this solicitation and so on until it has a pool of acceptable offerors. Once the Government has identified an adequate number of lowest evaluated price proposals that are determined to be technically acceptable and otherwise eligible for award, no further evaluations will be conducted, and awards will be made.

NOTE FOR SMALL BUSINESS SUITE: It is anticipated that a minimum of one (1) award will be made to a qualified small business in each of three Small Business subcategories: HUBZone, SDVOSB, and WOSB who submit an awardable proposal. If the set of complete lowest evaluated price technically acceptable proposals does not include at least one of each of the above subcategories, the Government will evaluate the lowest evaluated priced proposal for each subcategory for acceptability in accordance with this solicitation. If found acceptable, this proposal will be included in the list of up to 20 awardees. If there are no proposals found acceptable in a particular category, no award will be made in that category. The inclusion of these three small business subcategories has the potential to displace offerors who otherwise may have been included in the up to 20 Small Business awardees. The inclusion of these three small business subcategories may also have the potential to displace offerors who would have otherwise remained in the competitive range, as discussed in L2.4.4(c).

M1.1.3 Evaluation.

a. The offeror's proposal should include all information the offeror wants the Government to consider and evaluate regarding its company's ability to perform to the requirements of this solicitation, including all required terms and conditions. The best value determination will be based on the stated evaluation factors.

b. **The Government intends to evaluate proposals and award multiple contracts without discussions with offerors.** However, the Government reserves the right to conduct discussions or seek clarifications if the SSA determines they are necessary. If the SSA determines discussions are necessary for a particular suite, a competitive range will be established. In the event a competitive range is established, proposals whose total evaluated price is higher than the thirty lowest evaluated priced proposals will be eliminated from the competitive range for purposes of efficiency (See FAR 15.306(c)(2)). If Evaluation Notices (ENs) are issued, offeror responses will be evaluated. However, offerors are cautioned to ensure their revised proposal volumes, including the Final Proposal Revision (FPR), incorporate the changed pages resulting from the ENs. In the event issues pertaining to a proposed contract cannot be resolved to the SSA's satisfaction, the Government reserves the right to withdraw and cancel the proposed solicitation. In such event, offerors will be notified in writing. NOTE: If the Government opens discussions with one suite, that does not obligate the Government to open discussions with the other suite.

M1.1.4 Evaluation of Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price of the base period. The offeror shall propose fully burdened FP and CR labor rates for all labor categories for the base contract year, in the provided pricing spreadsheet at Section L, Attachment L4 entitled ENCORE III Pricing Template. The pricing spreadsheet will calculate the remaining 4 years of the base period, five 1 year option periods, and six months for the extension of services available via FAR Clause 52.217-8 "Option to Extend Services". See FAR 52.217-8 which authorizes the government to require continued performance of any services within the limits and at the rates specified in the contract. Evaluation of options shall not obligate the Government to exercise the option(s).

M1.2 Use of Minimum Qualifications Checklist. Each offeror shall submit a completed Minimum Qualifications Checklist, which is located at Section L, Attachment L5. The minimum qualifications should be included in Volume V and is a list of items, submissions, certifications, etc. the offeror must possess at time of initial proposal in order for their proposal to be considered for further evaluation. All qualifications must be met for the offeror's proposal to be considered for award.

M1.3 Procedure

M1.3.1 Procedure for Source Selection

The Cost/Price team will calculate a Total Proposed Price for each offeror by applying Government estimated labor hours for each year of contract performance to each offeror's proposed fully burdened FP and CR labor rates for each labor category at both site locations. The Cost Reimbursement portion of the total proposed price will be evaluated using one or more of the techniques defined in FAR 15.404 in order to determine if they are complete, reasonable, and realistic. A Most Probable Cost will be calculated for the CR portion of the proposal. The FP portion of the total proposed price will be evaluated using one or more of the techniques defined in FAR 15.404 in order to determine if they are complete and reasonable. If an offeror's proposal is found to be incomplete, meaning the offeror did not propose a rate for each labor category for both Government and Contractor site, the proposal will not be evaluated for technical acceptance, will not be considered in any competitive range, and will not be considered at time of award.

Once the cost/price evaluation is complete, the cost/price team will calculate a Total Evaluated Price (TEP) for the offeror's proposals. To calculate the TEP, the Total Proposed Price for the FP portion of the proposal will be added to the Most Probable Cost for the CR portion of the proposal.

The Cost/Price team will then organize the proposals by their TEP price from lowest to highest for each suite. Up to 20 (30 if a competitive range is established) of the lowest evaluated priced proposals for each suite will next be evaluated by the contracting officer (KO) for compliance with other terms and conditions of the RFP.

The KO will next evaluate the set of proposals for compliance to the instructions set forth in the solicitation in Sections A-L, including but not limited to, the information listed in Table L2.5.1, proposal validity date, page limitations, font type and size, and the exclusion of cost/pricing information in non-cost/price proposal volumes, and other instructions listed. The Government reserves the right to eliminate from consideration proposals that do not comply with the instructions in this solicitation. The KO will forward the sets of up to 20 (30 if a competitive range is established) of the lowest evaluated priced proposals in each suite for evaluation of the non-cost/price factors to the technical and past performance teams.

The technical and past performance teams will review proposals for responses to the Technical/Management and Past Performance Evaluation Factors. If a proposal is found to be unacceptable, the Government may evaluate the next lowest evaluated priced proposal in accordance with the RFP.

M2 TECHNICAL/MANAGEMENT EVALUATION FACTOR (Small Business Set-aside Suite)

M2.1 Evaluation Factors and Subfactors. The Government will use the following evaluation factors and subfactors to evaluate each proposal.

For this evaluation factor, the offeror may use its own experience or the experience of the joint venture partners, as described in Section L.7.7 to satisfy each subfactor listed below. Each offeror may use only a maximum total of four (4) separate experiences to satisfy the Subfactors within this Technical/Management Evaluation Factor.

Definitions:

1) Recent experience means experience within the last 3 years from the original date of this solicitation (March 02, 2016).

2) Relevant experience means providing evidence demonstrating experience with past contracts in:

- a) DoD and/or Intelligence Community (IC) Information Technology and/or
- b) DoD and/or IC software development.

The Intelligence Community includes experience with any of the following agencies:

National Geospatial-Intelligence Agency	Department of Energy's Office of Intelligence and Counter-Intelligence	Department of the Treasury's Office of Intelligence and Analysis
Air Force Intelligence, Surveillance and Reconnaissance Agency	Department of Homeland Security, Office of Intelligence and Analysis	Drug Enforcement Administration's Office of National Security Intelligence
Army Intelligence and Security Branch	Department of State's Bureau of Intelligence and Research	National Reconnaissance Organization
Central Intelligence Agency	Marine Corp Intelligence Activity	National Security Agency
Coast Guard Intelligence	Office of Naval Intelligence	Federal Bureau of Investigations
Defense Intelligence Agency		

A. Factor 1: Technical/Management Approach

Problem Statement #1: A Federal Government agency has a requirement to integrate an Enterprise/Mission custom software application to support its customers with an existing application that is operational. In support of this effort, the agency needs to procure services to ensure the custom software application meets all requirements and integrates with the existing, operational application. The offeror will be required to provide and manage a team of highly qualified personnel to accomplish this task and comply with DoD IT policies, statutes, and regulations, (e.g. DoD Directive 8500.1, NIST 800-53a Revision 4, CJCS Manual 6510.01, and DoD Instruction 5000.02, etc.).

(a) **Subfactor 1:** Performance Area 2: Integrated Solutions Management: specifically, PWS Paragraph C4.2.1. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated on the offeror's past experience in conducting management reviews. The standard for an acceptable proposal will clearly demonstrate the offeror's recent and relevant experience in requirements definition, architecture and policy compliance, and engineering guideline compliance.

(b) **Subfactor 2:** Performance Area 2: Integrated Solutions Management: specifically, PWS Paragraph C4.2.2. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on the offeror's past experience in successfully managing integration efforts. The offeror shall describe their productivity and management methods, such as quality assurance, progress status reporting, organizational resources, and management controls employed to meet the cost, schedule, and performance requirements throughout the contract execution. The standard for an acceptable proposal is one that demonstrates the offeror's recent and relevant experience in collecting, validating, integrating requirements, planning, managing, analyzing, developing migration/integration strategies and reporting

programmatic impacts on the issues such as costs, risk analysis, return on investment, schedule dependencies, and recommend functional and technical solutions.

Problem Statement #2: A Federal Government agency requires centralized functional and tactical integration and security testing of IT systems and solutions at a government facility consolidated test bed environment. The agency is looking to develop a new cybersecurity team and needs experts to assist in certification and accreditation activities and deployment of cyber security solutions. The cybersecurity team will immediately support a software application deployment and there are several new software solutions that will be approved by the new Risk Management Framework (RMF) and Assessment & Authorization (A&A) processes.

(c) **Subfactor 3:** Performance Area 13: Cyber Security Assessment, Authorization, and Implementation: specifically, PWS Paragraph C4.13.4. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their experience successfully implementing an intrusion detection and prevention system. The standard for an acceptable proposal will demonstrate the offeror's recent and relevant experience in intrusion detection/prevention systems implementation and deployment.

(d) **Subfactor 4:** Performance Area 13: Cyber Security Assessment, Authorization, and Implementation: specifically, PWS Paragraphs C4.13.6 and C4.13.7. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their experience addressing the wide variety of requirements for system design support, baseline control, test and evaluation (functional, tactical, integration, interoperability, performance, scalability, modeling and proof-of-concept prototyping), configuration management, and release management. The standard for an acceptable proposal will describe the offeror's recent and relevant experience in implementing end-to-end Information Assurance and security engineering solutions of systems and software solutions in particular, the offeror must describe their recent and relevant experience moving a system through Certification and Accreditation.

Problem Statement #3: A Federal agency has installed a global network control center to monitor and maintain their JIE network. A contractor is needed to provide a 24/7 help desk capability to monitor and maintain this network, located in the National Capital Region. The requirement also specifies that the control center must be staffed with IT professionals with network experience who are able to analyze trends, quickly troubleshoot network issues, and capture and monitor trouble tickets using an automated reporting system.

(e) **Subfactor 5:** Performance Area 11: Asset Management: specifically, PWS Paragraphs C4.11.4 and C4.11.5. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their demonstration of experience managing the equipment necessary to implement a 24/7 network control center, to include maintenance and support throughout the asset lifecycle. The standard for an acceptable proposal will demonstrate recent and relevant experience in the management of asset inventory and tracking for the Government.

(f) **Subfactor 6:** Performance Area 18: IT Support Services: specifically PWS Paragraph C4.18. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their experience managing IT support services, to include help desk support. The standard for an acceptable proposal will demonstrate experience in developing a comprehensive help desk support plan that will include methodologies for tracking tickets, escalation from Tier I through III, surge support and metrics to successfully track and monitor the help desk. An acceptable proposal will also describe the offeror's recent and relevant experience managing help desk support.

M2.2 Technical/Management Rating. The Government's technical evaluation team will evaluate the technical proposals on an acceptable or unacceptable basis, assigning one of the ratings described below in Table 2-1 for each subfactor. Proposals must address all of the criteria in Section M2.1 to be rated "Acceptable." Additional consideration will not be given for Technical/Management proposals that exceed the stated standard. Any subfactor under Section M2.1 evaluated as "Unacceptable" will render the entire proposal unacceptable and, therefore, unawardable. Only those proposals determined to be technically acceptable will be considered for award. The offeror is reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussions.

Table 2-1. Technical/Management Ratings	
Rating	Description
Acceptable	Proposal/quotation clearly meets the minimum requirements of the solicitation.
Unacceptable	Proposal/quotation does not clearly meet the minimum requirements of the solicitation.

M2.2.1 Acceptable/Unacceptable ratings for all subfactors will be provided at the subfactor level. Although detailed requirements will be requested at the task order level, the Government will evaluate the offeror's contract level technical and management capabilities to ensure that, if selected, the offeror will be ready to respond to task order level requirements in a complete and timely manner. This technical and management evaluation will be based on an assessment of the above subfactors.

M3 TECHNICAL/MANAGEMENT EVALUATION FACTOR (Full and Open Suite)

M3.1 Evaluation Factors and Subfactors. The Government will use the following evaluation factors and subfactors to evaluate each proposal.

For this evaluation factor, the offeror may use its own experience or the experience of the joint venture partners, as described in Section L.7.7 to satisfy each subfactor listed below. Each offeror may use only a maximum total of four (4) separate experiences to satisfy the Subfactors within this Technical/Management Evaluation Factor.

Definition:

- 1) Recent experience means experience within the last 3 years from the original date of this solicitation (March 02, 2016).
- 2) Relevant experience means providing evidence demonstrating experience with past contracts in:
 - a) Enterprise/Mission Custom Software Applications (non-COTS) means large-scale applications with approximately 1,000 **CONCURRENT** PKI-enabled users, with multiple automated interfaces to enterprise data repositories, leveraging DoD enterprise or similar tools and capabilities (e.g., Forge.mil, eMASS, milCloud, HBSS), providing **CONTINUITY OF OPERATIONS (COOP)**, supporting classified and/or unclassified environments, across multiple CONUS and/or OCONUS geographical locations, and multiple business and mission functions; and

- b) DoD and/or Intelligence Community (IC) Information Technology and/or
- c) DoD and/or IC software development.

The Intelligence Community includes experience with any of the following agencies:

National Geospatial-Intelligence Agency	Department of Energy's Office of Intelligence and Counter-Intelligence	Department of the Treasury's Office of Intelligence and Analysis
Air Force Intelligence, Surveillance and Reconnaissance Agency	Department of Homeland Security, Office of Intelligence and Analysis	Drug Enforcement Administration's Office of National Security Intelligence
Army Intelligence and Security Branch	Department of State's Bureau of Intelligence and Research	National Reconnaissance Organization
Central Intelligence Agency	Marine Corp Intelligence Activity	National Security Agency
Coast Guard Intelligence	Office of Naval Intelligence	Federal Bureau of Investigations
Defense Intelligence Agency		

A. Factor 1: Technical/Management Approach

Problem Statement: A Federal Government agency has a requirement to build an Enterprise/Mission Custom Software Application (non-COTS) to support its customer base. The project is being executed in accordance with the DoD 5000.02., Operation of the Defense Acquisition System. .

(a) **Subfactor 1:** Performance Area 5: Requirements Analysis: specifically, PWS Paragraph C4.5. In order for this subfactor to be rated Acceptable, the offeror's proposal must demonstrate process knowledge, particularly regarding the requirements analysis process. The standard for an acceptable proposal demonstrates recent and relevant experience with the requirements definition and analysis processes, including how the offeror used data collection tools and elicited, consolidated, refined, and validated requirements. The offeror shall describe how changes were recorded and how provenance was maintained (requirements traceability).

(b) **Subfactor 2:** Performance Area 8: Custom Application Development: specifically, PWS Paragraph C4.8.2. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on the demonstrated recent and relevant experience in design, development, documentation, and testing of software for use in DoD/IC environments. The standard for an acceptable proposal demonstrates recent and relevant experience designing, developing, and fielding custom software applications.

(c) **Subfactor 3:** Performance Area 9: Product Integration: specifically, PWS Paragraphs C4.9.1, C4.9.3, and C4.9.4. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on the ability to define objectives, establish priorities, and execute/support an integration strategy for the integration of multiple software applications, data repositories, and enterprise services that will be deployed to a DoD/IC Network. The standard for an acceptable proposal demonstrates recent and relevant experience in integrating multiple systems and deploying them to a DoD/IC network.

(d) **Subfactor 4:** Performance Area 10: Test and Evaluation (T&E): specifically, PWS Paragraph C4.10.1. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based

on the ability to utilize technical and engineering documents to plan, conduct, and execute testing and evaluation. The standard for an acceptable proposal will demonstrate recent and relevant experience with DoD/IC Test and Evaluation of Software and/or IT/NS systems, industry best practices in Test Design techniques for T&E methodologies, establishing appropriate test hosting environments, and modeling and simulation of Software and/or IT/NS systems. The proposal must include a description of recent and relevant experience preparing Test and Evaluation Plans, Test Strategies, Test Concepts, Test Reports, T&E metrics, and T&E scorecards.

(e) **Subfactor 5:** Performance Area 17: Operations Support: specifically, PWS Paragraph C4.17.6. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their ability to perform configuration control support that includes analysis, change recommendations, tracking, and reporting, and developing normalized processes and documented procedures for Baseline Control. The standard for an acceptable proposal is one that demonstrates recent and relevant experience with Assessment & Authorization (A&A), Configuration Management (CM), and Release Management of a software or IT system for a DoD/IC Agency, while also integrating industry best practices.

(f) **Subfactor 6:** Performance Area 17: Operations Support: specifically, PWS Paragraphs C4.17.5 and C4.17.7. In order for this subfactor to be rated Acceptable, the offeror's proposal will be evaluated based on their ability to implement and maintain a fielded, operational DoD/IC software and/or IT system. The standard for an acceptable proposal is one that demonstrates recent and relevant experience in operational support of a fielded, operational DoD/IC software, and/or IT system in an appropriate production hosting environment and obtained/maintained certification & accreditation/assessment & authorization including addressing relevant STIGs and IAVMs.

(g) **Subfactor 7:** Performance Area 1: Enterprise IT Policy and Planning: specifically, PWS paragraphs C4.1.4.1 and C4.1.4.3. In order for this subfactor to be rated Acceptable, the offeror's proposal will highlight recent and relevant experience in task order management processes and approaches. The standard for an acceptable proposal is one that demonstrates each of the following: how the offeror ensured fully-trained, cleared personnel were provided on the assignment; how the offeror tracked and managed all resources (cost, schedule, staffing, etc.) to accomplish the assignment; how the offeror performed subcontractor management (contracting, management, quality assurance, and payment), as appropriate; and how the offeror provided an optimum labor mix to accomplish the assignment.

M3.2 Technical/Management Rating. The Government's technical evaluation team will evaluate the technical proposals on an acceptable or unacceptable basis, assigning one of the ratings described below in Table 3-1 for each subfactor. Proposals must address all of the criteria in Section M3.1 to be rated "Acceptable." Additional consideration will not be given for Technical/Management proposals that exceed the stated standard. Any subfactor under Section M3.1 evaluated as "Unacceptable" will render the entire proposal unacceptable and, therefore, unawardable. Only those proposals determined to be technically acceptable will be considered for award. The offeror is reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussions.

Table 3-1. Technical/Management Ratings	
Rating	Description
Acceptable	Proposal/quotation clearly meets the minimum requirements of the solicitation.

Unacceptable	Proposal/quotation does not clearly meet the minimum requirements of the solicitation.
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M3.2.1 Acceptable/Unacceptable ratings for all subfactors will be provided at the subfactor level. Although detailed requirements will be requested at the task order level, the Government will evaluate the offeror's contract level technical and management capabilities to ensure that, if selected, the offeror will be ready to propose to task order level requirements in a complete and timely manner. This technical and management evaluation will be based on assessment of the above subfactors.

M4 PAST PERFORMANCE FACTOR

M4.1 Past Performance Evaluation. The past performance evaluation factor will assess whether the offeror's present/past performance is recent and relevant to the effort being acquired and whether or not the offeror has performed on an acceptable/unacceptable basis for these present/past contracts. This assessment is based on the offeror's record of recent past performance information that pertains to the services outlined in the solicitation requirements. **The same past performance references used in the Technical/Management Approach, Section M2 or M3, as applicable, shall be included in the offeror's list of past performance references.**

An offeror may submit experience and past performance of its subsidiaries and/or affiliates and such experience will be considered as that of the prime if the proposal: 1) provides documentation demonstrating the legal/ business relationship between the offeror and the subsidiary/affiliate and 2) demonstrates that the resources of the subsidiary/affiliate company – i.e. Its workforce, management, facilities, or other resources – will be provided or relied upon for contract performance, such that the subsidiary/affiliated company will have meaningful involvement in contract performance.

M4.2 Sources of Past Performance Information for Evaluation. Sources are as follows:

- a. Past performance information may be provided by the offeror, as solicited.
- b. Past performance information may be obtained from questionnaires tailored to the circumstances of the acquisition.
- c. Past performance information may be obtained from other sources available to the Government to include, but not limited to: Past Performance Information Retrieval System (PPIRS) or other databases; interviews with program managers, KOs, and Fee-Determining Officials; and the Defense Contract Management Agency (DCMA).

M4.3 Past Performance. The past performance evaluation assesses the offeror's probability of meeting the solicitation requirements. The past performance evaluation considers each offeror's demonstrated recent record of relevant performance in supplying services that meet the contract's requirements. It will be evaluated in accordance with FAR 15.305 and DFARS 215.305. In accordance with FAR 15.101-2(b)(1), the comparative assessment in FAR 15.305(a)(2)(i) does not apply. Therefore, the overall factor of past performance will be rated on an "acceptable," or "unacceptable" basis using the ratings in Table 4-1, below. Each past performance reference submitted will be evaluated for recency, relevancy, and quality. The ratings shall combine to form the overall "acceptable", or "unacceptable" rating for the Past Performance factor.

Table 4-1. Past Performance Evaluation Ratings

Rating	Description
Acceptable	Based on the offeror's performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror's performance record is unknown. (See note below.)
Unacceptable	Based on the offeror's performance record, the Government has no reasonable expectation that the offeror will be able to successfully perform the required effort.

Note: In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance (see FAR 15.305 (a)(2)(iv)). Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, "unknown" shall be considered "acceptable."

M4.4 Recency and Relevancy. The past performance references submitted must adhere to the recent and relevant definitions below to be considered acceptable.

a. Recency. An assessment of the past performance information will be made to determine if it is recent. To be recent, the effort must be ongoing or must have been performed during the past three years from the original date of issuance of this solicitation (March 02, 2016). Past performance information that fails the recency condition will not be evaluated for relevancy or quality.

b. Relevancy. The Government will conduct an in-depth evaluation of all recent past performance submissions. For each recent past performance reference reviewed, the relevance of the work performed will be assessed. Relevant past performance means providing evidence demonstrating experience with past contracts that satisfies the definition of relevance set forth in Section M2 and M3, as applicable. If a past performance effort satisfies the relevancy requirements in Sections M2 and M3, as applicable, it will be deemed to be of similar scope and magnitude of effort and complexities to successfully perform the required effort. Table 4-2, below describes the ratings to be used for the relevant evaluation of each past performance reference.

Table 4-2. Past Performance Relevancy Ratings

Rating	Definition
Relevant	Present/past performance effort involved similar scope and magnitude of effort and complexities to successfully perform the required effort.
Not Relevant	Present/past performance effort involved little or none of the scope and magnitude of effort and complexities to successfully perform the required effort.

M4.5 Performance Quality Assessment. The Government will consider the performance quality of each recent and relevant effort (i.e., how well the contractor performed on the contracts). For each recent, relevant past performance citation reviewed, the performance quality of the work performed will be assessed for acceptability or unacceptability. The quality assessment consists of an in-depth evaluation of

the past performance questionnaire responses, PPIRS information, and/or interviews with Government customers. It may include interviews with DCMA officials or other sources known to the Government.

M4.5.1 Assigning Ratings. As a result of the relevancy and performance quality assessments of the recent contracts evaluated, offerors will receive an integrated past performance rating at the factor level. The offeror will receive an overall “acceptable” or “unacceptable” rating for the Past Performance factor based on the recent, relevant and quality assessment ratings of all past performance references. As noted in Section M4.3, in the context of acceptability/unacceptability, any “unknown” rating shall be considered “acceptable.” If the overall Past Performance Factor is found to be unacceptable, the proposal will not be evaluated further and will not be considered at time of award.

M5 COST/PRICE FACTOR

The offeror’s price proposal will be evaluated based on the total evaluated price for the five year base period, five 1 year option periods, and the 6 month option to extend IAW FAR 52.217-8. The Cost/Price team will calculate a total proposed price for each offeror by applying Government estimated labor hours for each year of contract performance to each offeror’s proposed fully burdened FP and CR labor rates for each labor category and both site locations. The estimated labor hours used for evaluation purposes will not be provided to the offerors until after award.

M5.1 COST ANALYSIS

The Cost Reimbursement portion of the Total Proposed Price will be evaluated using one or more of the techniques defined in FAR 15.404 in order to determine if they are complete, reasonable, and realistic.

The Government will determine completeness of the offeror’s CR portion of the proposal by verifying that the offeror included labor rates for all labor categories at both Government and Contractor locations in the pricing proposal. If an offeror’s proposal is found to be incomplete, meaning the offeror did not propose a rate for each labor category for both Government and contractor site, the proposal will not be evaluated for technical acceptance, will not be considered in any competitive range, and will not be considered at time of award.

The Government expects robust competition on this effort; therefore, the Government anticipates reasonableness will be determined based on adequate price competition.

The Government will perform a cost realism analysis on the proposed CR labor rates in accordance with FAR 15.404-1(d) to determine the Most Probable Cost for each Offeror.

The following analysis will be performed by the cost/price team independently for the Full and Open and for the Small Business suites to determine cost realism:

The cost/price team will develop an average for each CR labor rate utilizing the proposed CR rates on the “CR Labor Rate Table” tab from ALL complete proposals within each suite (Full and Open and Small Business). The team will then calculate the standard deviation of the average for each CR labor rate. The Defense Procurement Acquisition Policy Contract Pricing Reference Guidelines (Volume 2) detail the use of statistical analysis, including standard deviation, to organize, summarize, analyze, and interpret data for contract pricing. Standard deviation quantifies the amount of variation amongst a set of data. In a normal distribution, 1 standard deviation will include the data that is 34.1% below or above the average. Therefore, with normal distribution, 68.2% of the data will be within 1 standard deviation of the average. The Government considers a rate that is 1 standard deviation below the average to be a realistic rate,

subject to cost analysis techniques in accordance with FAR 15.404. The initial calculations for Average and Standard Deviation will be utilized for the entirety of the evaluation and will not be recalculated if a competitive range is set.

If an offeror's proposed CR labor rate is more than 1 standard deviation below the average for that labor rate, the Cost/Price Team will review the submitted supporting documentation at the component level for that rate. If it is determined that the supporting documentation supports the realism of the proposed rate, no adjustment will be made to the offeror's rate. If inadequate or no justification is provided by the offeror for any component of that rate (direct labor, indirect rates, Joint Venture/Partnership members' direct labor and indirect rates, subcontractor rates, inter-divisional transfer rates, etc...), the Government will adjust the fully burdened CR Labor rate to be equal to the **average** for purposes of calculating the Most Probable Cost for that offeror.

The Cost/Price team will calculate a total Most Probable Cost for the CR only portion of the proposal for each offeror by applying Government estimated labor hours for each year of contract performance to each offeror's most probable cost labor rates for each labor category at both Government and contractor sites.

M5.2 FIXED PRICE ANALYSIS

The FP portion of the Total Proposed Price will be evaluated using one or more of the techniques defined in FAR 15.404 in order to determine if they are complete and reasonable.

The Government will determine completeness of the offeror's FP portion of the proposal by verifying that the offeror included labor rates for all labor categories at both Government and Contractor locations in the pricing proposal. If an offeror's proposal is found to be incomplete, meaning the offeror did not propose a rate for each labor category for both Government and contractor site, the proposal will not be evaluated for technical acceptance, will not be considered in any competitive range, and will not be considered at time of award.

In fixed price proposals, the Government reserves the right, but is not obligated, to conduct a realism analysis of the offeror's proposed price.

M5.3 TOTAL EVALUATED PRICE

To calculate the Total Evaluated Price (TEP), the Total Proposed Price for the FP portion of the proposal will be added to the Most Probable Cost for the CR portion of the proposal. The team will organize the proposals by their total evaluated price from lowest to highest for each suite. Up to 20 (30 if a competitive range is established) of the lowest evaluated priced proposals for each suite will next be evaluated by the contracting officer (KO) for compliance with other terms and conditions of the RFP. After the KO's review for compliance, the KO will forward a set of up to 20 (30 if a competitive range is established) of the lowest evaluated priced proposals remaining in each suite for evaluation of the non-cost/price factors to the technical and past performance teams.

M6 SMALL BUSINESS SUBCONTRACTING PLAN (FULL AND OPEN SUITE ONLY)

Subcontracting plans will be reviewed by the KO for compliance with FAR 19.704 and DoD Office of Small Business Programs' subcontracting goals, as discussed in L7.3. The offeror's proposals will also be reviewed for compliance with their past Small Business Subcontracting Plans by completion of Attachment L6 Subcontracting Past Performance Compliance Template.

M7 ORGANIZATIONAL AND CONSULTANT CONFLICT OF INTEREST (OCCI)

The evaluation of the OCCI plan will consider the degree to which the offeror's approach presents OCCI concerns, will consider the offeror's approach for ensuring that all ENCORE III task orders are uninfluenced, and will consider the offeror's approach for avoiding, neutralizing, or mitigating OCCI issues pursuant to FAR 9.505. If the offeror believes that no OCCI exists, the OCCI plan shall set forth sufficient details to support such a position.

(End of Summary of Changes)

**Redacted Version -
Exhibit B Redacted
in its entirety**

Exhibit B

**Redacted Version -
Exhibit C Redacted
in its entirety**

Exhibit C