

4 February 2020

TO: (U) All Potential Offerors

FROM: (U) Contracting Officer

SUBJECT: (U) Commercial Cloud Enterprise Draft Request for Proposal

Dear Potential Offeror:

(U//FOUO) The Central Intelligence Agency (CIA) is releasing the Intelligence Community (IC) Commercial Cloud Enterprise (C2E) Cloud Service Provider (CSP) draft Request for Proposal (RFP) on behalf of the IC as the Executive Agent of the cloud Service of Common Concern (SoCC). The Government intends to award a multiple-award, Indefinite Delivery, Indefinite Quantity (IDIQ) type contract for the C2E CSP acquisition which will provide a commercial cloud service capability to support the IC and sponsored partners. The potential period of performance of this contract is anticipated to be 15 years with a five-year base period and two five-year option periods. The contract type for task orders (TOs) will be Firm Fixed Price (FFP). The initial award will include the base IDIQ contract and Task Order 001 (Unclassified CSP Program Management Office (PMO)); the evaluation for the IDIQ and Task Order 001 are combined in the draft RFP. The proposal request for Task Order 002 (Classified CSP PMO) will be released following the award of the IDIQ contract(s); draft Task Order 002 documents will be included in the Contractor Bidder's Library (CBL) by Final RFP.

(U) General Solicitation Information and Draft RFP Question Submission

(U//FOUO) The estimated award date is September 2020. Be advised that this draft RFP does not obligate the Government to award a contract.

(U//FOUO) All unclassified draft RFP documents will be posted to the unclassified IC C2E CSP Acquisition ARC page; however, any classified reference documents will be posted to the classified IC C2E CSP Acquisition ARC page. The Contractor Bidder's Library (CBL) will begin to be populated with documents on 11 February 2020. All CBL documents will be available by Final RFP release.

(U//FOUO) Potential bidders may submit questions regarding this draft RFP by using the ***Draft RFP C2E CSP Questions and Comments Matrix***. This format is requested for draft RFP purposes only; please note that instructions for questions for final RFP are outlined in C2E CSP Section L, Instructions to Offerors. The *Draft RFP C2E CSP Questions and Comments Matrix* form is due to the C2E Contracting Officer by **24 February 2020** via unclassified email (melism2@ucia.gov). The Government is not obligated to answer any question submitted, but reserves the right to post questions and answers to all potential bidders that may be deemed pertinent information; therefore, all questions should not include proprietary information. The Government requests all questions and comments contain a high level of specificity (i.e.: include comment/question on the proper tab of the Q&A Matrix, page number, line number, specific question/comment pertaining to the referenced section, and rationale/recommendation).

(U) Bidder's Conference and One-on-Ones

(U//FOUO) The Government will be hosting a Bidder's Conference for the C2E CSP acquisition to be held on Friday, 14 February 2020 beginning at 9:00am. The event is intended to highlight critical aspects to the solicitation and allow for vendors to ask questions. The event will be held at the following address:

MITRE 1
7525 Colshire Drive
McLean, VA

(U//FOUO) The Bidder's Conference is limited to vendors who plan on proposing as prime contractors for this acquisition. The Government will be permitting each vendor to have four individuals present at the Bidder's Conference (note: all individuals must be US citizens). Please send the names and contact information of the individuals by email to melislm2@ucia.gov by Tuesday, 11 February 2020. This event will be held at the Unclassified level. All attendees must bring a valid ID (driver's license or military picture ID) and check-in at the main lobby beginning at 8:30am.

(U//FOUO) Immediately following the Bidder's Conference on 14 February 2020, the Government will hold one-on-one sessions with interested prime Offerors. The intent of the one-on-ones is for the potential prime Offerors to raise key questions and/or concerns related to the draft RFP package; the Government will not allow capability briefings during these one-on-one sessions. The timeslots will be 30 minutes in duration. Please include a request for a one-on-one session in your company's email response to the Bidder's Conference.

(U) Potential bidders are reminded that during the entire source selection process, all communications with the Government regarding the RFP shall be addressed to the C2E Contracting Officer. If you have any questions related to this draft RFP package, please contact the C2E Contracting Officer, Melissa C., at 571-280-4630 or via unclassified email (melislm2@ucia.gov).

Respectfully,

//Original Signed//

Melissa C.
C2E Contracting Officer

(U) C2E CSP Draft RFP Package

(U) The following documents have been posted to the IC C2E CSP Unclassified ARC:

- Draft RFP_C2E CSP SF 1449 – 2020-19111300001S
- Draft RFP_C2E CSP Section L Instructions to Offerors
- Draft RFP_C2E CSP Section M Evaluation Criteria
- Draft RFP_Attachment J-1 – C2E CSP Statement of Work (SOW)
- Draft RFP_Attachment J-2 – C2E CSP System Requirements Document (SRD)
- Draft RFP_Attachment J-3 – C2E CSP Contract Data Classification Guide
- Draft RFP_Attachment J-4 – C2E CSP Contract Data Requirements List (CDRL)
- Draft RFP_Attachment J-5 – C2E CSP Monthly Contract Status Report Template
- Draft RFP_Attachment J-6 – C2E CSP Price Proposal Template
- Draft RFP_Attachment J-7 – C2E CSP Past Performance Questionnaire
- Draft RFP_Attachment J-8 – Personnel Security Matrix Template
- Draft RFP_Attachment J-9 – Subcontractor Notification Form
- Draft RFP_Attachment J-10 – Key Management Personnel List (KMPL)
- Draft RFP_Attachment J-11 – Organizational Entity Structure (OES) Form
- Draft RFP_Attachment J-12 – Electronic Funds Transfer (EFT) Form
- Draft RFP_Attachment J-13 – SF 328 Instructions (FOCI)
- Draft RFP_Attachment J-14 – SF 328 Form
- Draft RFP_Attachment J-15 – C2E CSP OCI Mitigation Plan Review Checklist
- Draft RFP_C2E CSP Task Order 001 Statement of Work (SOW)